

## ***AGENDA FOR THE STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE MEETING***

*The State Universities Civil Service Advisory Committee will convene its quarterly meeting at 1:00 p.m. Wednesday, October 19, 2011 and at 9:00 a.m., Thursday, October 20, 2011, hosted by University of Illinois Chicago.*

<b>Item Number</b>	<b>SUBJECT</b>
------------------------	----------------

**1. Executive Committee Meeting – 10:00 a.m.**

*The Executive Committee will discuss the SUCSAC by-laws, Article I, Section II, Number 3 (f)*

**2. Call to Order – Chair Barney Bryson**

**3. Roll Call – Secretary Julie Benedict**

**4. Introduction of Guests**

**5. Report of Designated Employer Representative (DER) of Host Campus**

*La Donna Hudson, Assistant Director for Human Resources*

**6. Approval of Minutes of the July 2011 Quarterly Meeting**

*The committee will be asked to approve the Minutes of the July meeting.*

**7. Approval of Executive Committee Minutes of July 21.**

*The Executive Committee will be asked to approve the Executive Committee Minutes of the July 21 meeting.*

**8. Approval of Election Committee Minutes of July 21.**

*The Election committee will be asked to approve the Election Committee Minutes of the July 21 meeting.*

**9. Review of Correspondence**

**10. Public Comments**

**11. Report of Chair – Barney Bryson**

**12. SURS Update – Susan Courson**

**13. Report of Director – Mr. Tom Morelock**

**a. Review and Discussion of Proposed Rule Changes**

- i. Exemptions**
- ii. Register Maintenance**
- iii. Discharge**
- iv. Intern**

**b. Classification Plan Management**

- i. Typing Test – update and revisions**
- ii. Review of new salary data system**
- iii. Other classification revisions**

**c. Agency Budget Report**

**d. Audit Program Update**

**e. Legal Update**

**f. Other Agency Activities**

**14. Quarterly Employee Data (Discussion Item)**

*Members will review the Quarterly Employee Data report and discuss the following issues.*

- i. Academic Professional Review**

**15. 2012 SUCSAC Meeting dates**

*Members will set the dates for the quarterly EAC meetings for calendar year 2012.*

**16. Sick Leave Bank Policy and Administration**

*Members will discuss their respective Sick Leave Bank policies at their institutions.*

**17. Report of Executive Committee**

**18. Report of Legislative Committee**

**19. Report of Election Committee**

**20. Other Items as Presented**